

Local Hearing Procedures

- ❖ The Erath County Appraisal Review Board is requesting all documentation to be **submitted electronically**. Documentation should be submitted to the Appraisal Review Board at least **24 hours prior to the hearing date** to ensure the allotted time is used as efficiently as possible for the hearing. Documentation may be emailed to arb@erathcad.iswdata.com, this may consist of photographs, maps, lists, charts, spreadsheets, etc. If documentation cannot be emailed, it may be dropped off at the Erath County Appraisal District
- ❖ Hearings are on a first come first serve basis. **On the day of your hearing, please call 254-965-5434 between 8:30 a.m. and 9:00 a.m.** At that time, you will be assigned a time to call back for your hearing and given a designated phone number to call.
- ❖ To appear by telephone, a written affidavit **MUST be submitted with your evidence**. You may use the Texas Comptroller Form 50-283, *Property Owner's Affidavit of Evidence*
<https://comptroller.texas.gov/forms/50-283.pdf>
- ❖ The Erath County Appraisal Review Board will not be holding single member panels. All decisions will be determined by a quorum of the board.

On May 4, 2022, the Appraisal Review Board of Erath County met to adopt these local procedures for the 2022 tax year.